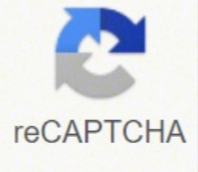




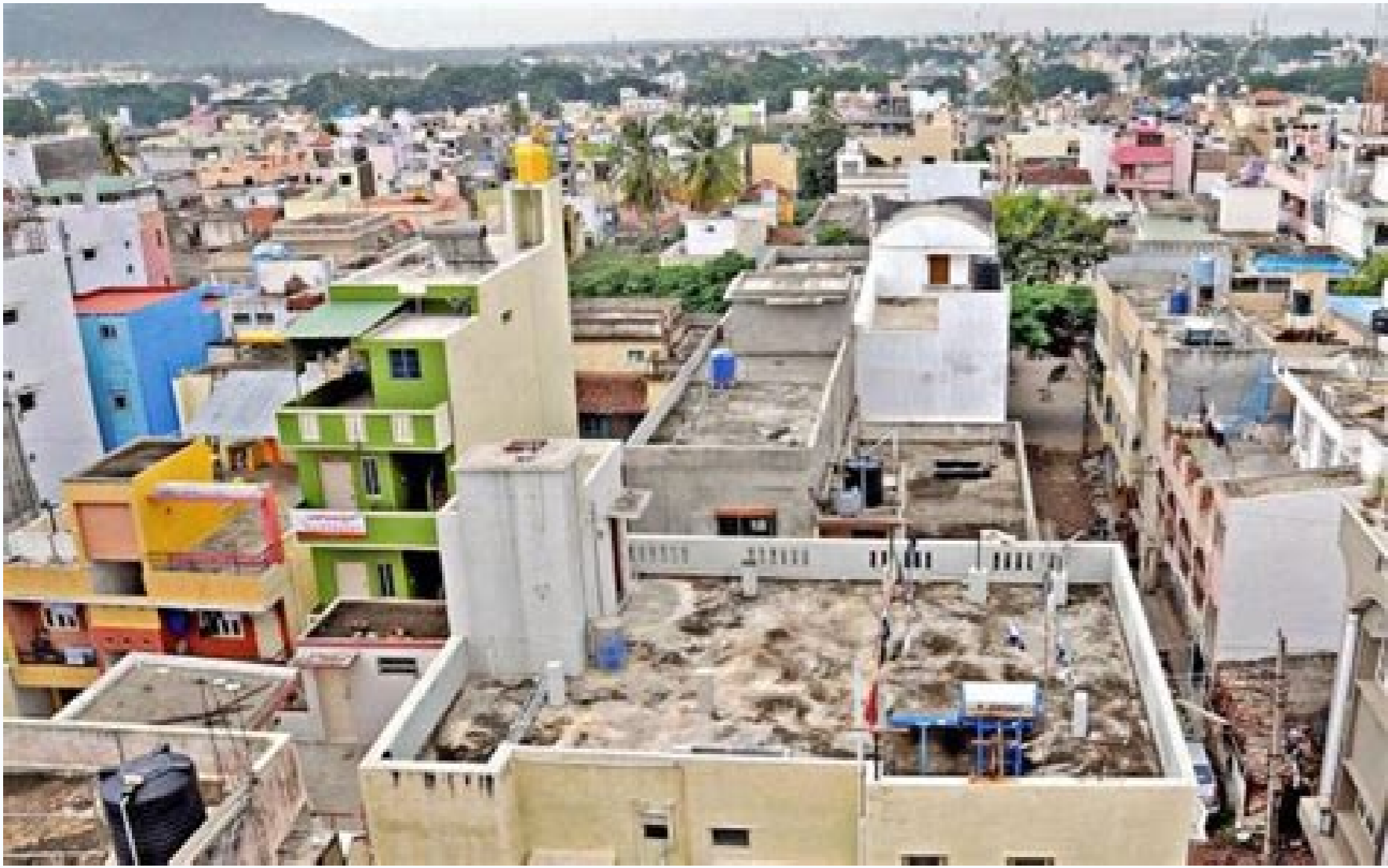
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Online Visit www.nadakacheri.karnataka.gov.in portal and raise application through online. Get them made at any bank and submit them to the BBMP office. What are the reasons for the rejections for applications applied through ONLINE? Visit www.nadakacheri.karnataka.gov.in portal Under Online Application () tab Select Online application option () Application will redirect to application raising page. Sorry, There is no option to apply online for pension schemes, please apply by visiting nearest nadakacheri office. Mojini(11E sketch) b. The project was inaugurated in the year 2000. Related to Aadhar/UIDIA 9. If you find the demands unreasonable, or if the worker does not want to accept the application using Sakala, do not hesitate to escalate the matter at the Sakala helpline number 080-44554455. Tatkal Application: Applications are received for bifurcating land of Joint ownerships. In the case of a layout or apartment, these will be common for all owners: Khata certificate and extract in the name of the builder or previous owner Approved site plan Building plan approval letter Tax paid receipts of the last three years. Ans: The reasons are as follows a) Incomplete information provided during the application request b) Insuffiecent supportive documents provided c) Incorrect information or supportive documents provided 12. How to apply for pensions schemes in online? According to the Sakala website, the following is the Work Flow for the processing of Khata registration: Work Flow Step Description No. of Days Designation 1 Receiving and verification of document issue of acknowledgement by case worker / receiving clerk 1.00 Case worker 2 Office manager- for verification and placing before are for acceptance and referring to the concerned ward case worker 1.00 Manager 3 ARO /manager – for approval to refer the file to case worker 1.00 Others 4 Case worker – to register in ktr books and verification of documents with reference to existing assessment entries before putting up preliminary report 2.00 Case worker 5 Manager / case worker – for approving the preliminary report and referring the same to the concerned revenue inspector or to issue suitable endorsement if any to the applicant 1.00 Manager 6 Revenue inspector – for verification of documents , spot inspection etc., and putting up necessary reports on file 5.00 Inspector 7 ARO – for verification of reports / documents and inspection if necessary and for report 2.00 Others 8 Revenue officer – for verification / inspection and approval or recommendation reports 3.00 Revenue officer 9 Zonal deputy commissioner – for approval or recommendation 2.00 Deputy commissioner 10 Zonal additional / joint commissioner- for orders 3.00 Additional/joint Commissioner 11 Zonal deputy commissioner / revenue officer – for sending the file to concerned ARO 2.00 Deputy commissioner 12 ARO / manager – for referring the file to case worker for collection of ktr fee etc., and preparing mutation 2.00 Others 13 Case worker – for preparation of mutation entries / endorsement / remittance of fees and computerization of data etc. Himvaka 14B BCA 2015, dated 04.06.2015) 15. Audio recordings of discussions at the submission offices can help your case. Click on English radio button option for English certificates. How to avail the Khata Extract service from AJSK and what are the charges applicable? Ans: Once application is submitted, Citizen cannot edit the application. You can visit your residence area hobli Nadakacheri and request for correction or else you can raise the new application with correct details. What If I don't have RC number while searching? What are the certificates that are issued under e-Kshana? 21- 20. If the Khata application is approved, then you will be told to make two Demand Drafts – one for an amount which is 2% of the stamp duty you paid at the time of registration (this is the Khata registration fee) and another for Rs 125 (for Khata Certificate and Khata Extract). 15. Enter Ration card number, Name, Aadhaar number and other details and search Matched records will be displayed, one has to select the matched record and print the certificate (Certificate is already generated) If no match found then all the records to be rejected (If any near matched record is displayed) and Raise new application. You can also do it through a broker at a higher cost. 5. Ask questions, find out the procedures when in doubt. Are there any charges for changes or modifications in Aadhar for existing Aadhar card holders under AJSK?. 28. 32. a) District Deputy Commissioner b) Assistant Commissioner c) Commissioner, Survey Settlement and land records 2. Ans: Citizen can instantly avail the Khata Extracts from AJSK centres by providing the basic details such as Hobli, survey number etc it is fixed charges of Rs 15/- per each request. 4. Please login by entering 10 digit mobile number Under Print tab select Print option to print your certificate by entering acknowledgment number, digitally signed by Deputy Tahsilidar / Tahsilidar and the digitized Caste, Caste and Income, Income and Residence Certificate are stored in Database. If you are applying after you've paid tax yourself, then attach your receipts. To apply for your Khata for a new property (Khata registration) through Sakala, here's what you need to do. Buy a Khata Application form for Rs 10 from the BBMP Assistant Revenue Officer (ARO) Office. o Enter Ration card number, Name, aadhaar number and other details and search o Matched records will be displayed, one has to select the matched record and print the certificate (Certificate is already generated) o If no match found then all the records to be rejected(If any near matched record is displayed) and Raise new application. Does the general category applicants can apply for the caste certificates? Ans: Requests for RTC/PAHANI will be issued instantly to the citizen once the application rise the requests, the print out charges up to the 5pages greater than 5 pages it will cost Rs 50/-. But this notion isn't true. What is the information needs to be provided under e-Kshana? List of documents required to apply for certificates? 3. Akrama Sakrama (94c for rural) 5. How to apply for Name/Caste/Address corrections (Only for already existing caste/income/residence certificates which are shown after search)? When a citizen approaches Nadakacheri/Online for the Certificate, through e-Kshana program Certificate is searched and issued. Do the certificates that are issued under e-kshana are specific to the respective location? enter your acknowledgment number to know the status. Please login by entering 10 digit mobile number 9. 24. 26. 4. 23. Please login by entering 10 digit mobile number Under new request tab select service name for which you want certificate. For Caste, Income and Residence certificate. Ans: Yes citizen can avail this service by applying with the 5 month of the validity expiry. c. You should get it in less than three days by paying a fee of around Rs 45 per year. Ans: Citizen Can apply for Akrama sakrama service from AJSKs for both Rural and Urban area The basic details required for the same are as below a. Take it to the BBMP Office and tell the BBMP Case Worker/ Receiving Clerk that you are submitting the Khata application form under Sakala. What are the other services provided under AJSK? 8. How to take print of certificate in online (only if applied online)? 6. Introduced on 1 March 2012, it aims at bringing transparency in administration. Visit www.nadakacheri.karnataka.gov.in portal Under Important Links () tab Select Nadakacheri certificate verification option () Enter your acknowledgment number to view your certificate copy. If there are genuine problems or requirements, you can correct them / get the required documents and then submit. This is where you'll start feeling frustrated and feel that it may have been less stressful to just pay the service charges (bribes) like many others and get the Khata delivered to your home. OR Visit www.nadakacheri.karnataka.gov.in portal Under Important Links () tab Select Nadakacheri certificate verification option () Enter your acknowledgment number to know th rejection Reason. Ans: The Bhoomi online services are as follows a. Once the raised application is rejected, does the applicant needs to pay the service charges at the time of resubmission of application or the already paid amount will refund? o Enter Ration card number, Name, aadhaar number and other details and search o Matched records will be displayed, one has to select the matched record and print the certificate (Certificate is already generated) o If certificate to be sent for correction select the matched record and click "Preview" button, Print and close the preview option. Then select the correction options display and Proceed. I have entered wrong details while raising application online, Can it be edited or corrected? Citizen gets the certificate without waiting for stipulated time period. Additional documents may be required depending on the inspection officer and type of certificates. Fill the application form and attach the documents mentioned at 1 and 2 above. Caste or Income or residential and other certificates obtained from cyber centres or private bodies are to be authentic in nature...? Change of Khatthas b. The Government kitchen number/Govt. Order. Ans: YES Certificate obtained from the Atal Janasnahi Kendras (AJSKs) is valid and authentic. If the Case Worker/ Receiving Clerk is hesitant to accept your application, find out if anything is wrong, if there are any other documents you need to submit. How to view certificate copy online? It is important that you fill your mobile number in the form. 22. If so these generated certificates shall be used to avail any other government benefits..? Additional -AJSK FAQs 1. For other services enter the mandatory field values and raise the request 5. Your application form is now ready for submission. 7. Visit www.nadakacheri.karnataka.gov.in portal Under Online Application () tab Select Online application option () Application will redirect to application raising page. How to raise application online? Ans: e-Kshana is the departmental initiative where the field verification was carried out for all the member of Ration Card holders of Food department by VA/ Revenue Inspector and 8. 12. Visit the nadakacheri (hobli nadakacheri of your residence) office with application details and enquire If not satisfied with the reply you can raise appeal to higher authority (Assistant Commissioner) from nadakacheri. If the Sakala helpline does not help, contact Lokayukta 080-22251394, 080-22257013 or kla-reg@nic.in. Atlas etc.... Ans: If the certificate requested by the applicant is already available in the e-kshana application, then applicant is free to obtain the same from any through our online service else applicant can rise the new request then it will be redirected to the nadakacheri of respective location. Specify the relevant circular numbers? Hadbast: Is used for land marking. Ans: Yes we do charge for the changes or modifications in Aadhar card holder. a. My Ward is not listed in drop down list while raising application, Which ward I have to select? 2. Survey numbers in case of lands c. Ans: The certificates issued by the private or cyber centres are valid because private or cyber centres use our official website to raise the request which will again move to the respective competent authority logins for verifications and approvals once successful approvals the certificates can be downloaded online for the free of cost. Litigations e. There are various services offered under Sakala, including obtaining a Khata for your house. 13. If certificates not approved after completion of stipulated time, What need to be done next? What is e-Swathu? You will be asked for a few other documents too. Bhoomi back offices have been set up at all the taluks, additional taluk & special taluks of the state. b. 10. Ans: If the income of the citizen is above the SIX Lacks per annum, then the applicant citizen applying for income certificate will fall under creamy layer income category; other applicant shall fall under non creamy layer. One of the useful initiatives by the erstwhile BJP Government in Karnataka was the Karnataka Guarantee of Services to Citizens Act - 2011,also known as Sakala. 6. RTC (pahani). Ans: The competent authority of issuing the certificate is Tahsilidar, once the application is rejected at Tahsilidar, there is provision to appeal to Assistant Commissioner as he is the appellent Authority. He/ she will then upload your Khata application details to Sakalaand you will be given a 15 digit acknowledgement number that will reach your mobile phone. 16. What additional lands records/documents that the citizen can get from AJSK? Tippin b. Ans: e-Swathu is the application provided by RDPFR Department to the Panchayath Development officer of the Grama Panchayath to mark the property within the GramaThana or outside the GramaThana. 7. The services that issued under Bhoomi is 1. Ans: Anyone who registered under DIGLOCKER can obtain the certificates automatically to their respective storage once the certificate is available in the database or approved by DT as it is integrated with the AJSK application through the web services. Government Orders c. Ans Certificates/documents pertaining to the other departments are as below. What are the Bhoomi Online services provided in AJSK? 4. ID proof and Address Proof documents are mandatory for all certificates. Visit www.nadakacheri.karnataka.gov.in portal Under Important Links () tab select application status () option. Please login by entering 10 digit mobile number Under request tab select service name for which you want certificate For Caste, Income and Residence certificate. Offline Visit nearest nadakacheri office along with all Necessary documents and raise application. Ans: Citizen can apply the for the below listed documents under survey documents a. For other services enter the mandatory field values and raise the request 18. Ans: Applicants has to repay the service charges at the time of resubmission, Deputy Tahsilidar may reject the applications for reasons such as incorrect or insufficient information or documents submitted at the time of request, hence no refund facility is provided. Rights and liability f. How to apply for Akrama sakrama service from AJSKs, what are documents required for the same at the time of request submission and charges applied. Bhoomi Online application services 25. Under new request tab select service name for which you want certificate For Caste, Income and Residence certificate. Please login by entering 10 digit mobile number Under Print tab select Print option to print your certificate by entering acknowledgment number. To whom should the citizen complain if the application is rejected? Stays from Courts d. According to the Sakala website, it should take not more than 30 days. How to take Re-print of certificate in online? What are the other department certificates/documents that are being issued under AJSK? help, contact Lokayukta 080-22251394, 080-22257013 or kla-reg@nic.in. Atlas etc.... Ans: If the certificate requested by the applicant is already available in the e-kshana application, then applicant is free to obtain the same from any through our online service else applicant can rise the new request then it will be redirected to the nadakacheri of respective location. Authority with the required details and clarifications. Karab Details d. But don't despair. If you have just got your property, this would have been paid by the builder. GENRE: ExplainersINFORMATIVEKhataraREAL ESTATE 1. 29. 19. What do you mean by the "e-Kshana"? 6. For more information on Sakala, visit the website here. Visit www.nadakacheri.karnataka.gov.in portal Under Online Application () tab Select Bangalore Wards Information() option It will redirect into PDF file, Please refer to your area ward information. Mutation Extracts 3. Once application is submitted, You cannot edit the application, You can visit your residence area hobli nadakacheri and request for correction or else you can raise the new application with correct details. Ans: Citizen requests for mutation will be accepted in AJSK, Mutation service include issuing of number of owners(history of ownerships of the land) based on the survey numbers, it is fixed charges of Rs 15/- per each request. Ans: Jeevan Pramaana Patra(Leaving certificates pension holders) every year in month of November. And they did it without paying any bribes. What do you mean by Creamy layer Income? Collect copies of the documents required from the developer. I have entered wrong details while raising application online, Can it be edited or corrected? 3. enter your acknowledgment number to know the Reason for rejection. Send mail to helpdeskajs@gmail.com with Applicant details like Name, District, taluk, Hobli, Mobile number, Name of the service (Ex: Caste/Incom/Residence etc.). 5. 2. Visit www.nadakacheri.karnataka.gov.in portal Under Online Application () tab Select Online application option () Application will redirect to application raising page. AJSK-FAQ 1. However, this list is not fully correct and incomplete. If still issue is not resolved then you can send mail to helpdeskajs@gmail.com mail id with all details of your application and Appeal details. Under this project, all the manual RTCs which prevailed at the time of data entry were digitized and made available to the citizen through Kiosk Centres. How to use the DIGLOCKER to store the certificates issued under AJSK? 9. Is it possible to renewal of 11E sketch in AJSK? Bhoomi (RTC, Mutation) d. For what purpose it's being developed? Survey documents (e-library) 7. e. Is the Certificate obtained from the Atal Janasnahi Kendras (AJSKs) are authentic? In each of this centre LR Kiosk & Application Kiosk has also been setup. 11. Visit www.nadakacheri.karnataka.gov.in portal Under Online Application () tab Select Online application option () Application will redirect to application raising page Please login by entering 10 digit mobile number Under Print tab select Re-Print option to take re-Print of your certificate by paying applicable fee. Occupancy Certificate Collect copies of your property's documents Sale deed - attested/ notarised Tax paid receipts of the last three years Latest Encumbrance Certificate, for at least a year, that shows the property in your name - if you haven't got the Encumbrance Certificate that shows the property in your name, then apply for one at the Sub-registrar's office in your jurisdiction with a copy of your sale deed. About Online Services 17. What Services are issued under RTC in AJSK, are there any charges? o Enter Ration card number, Name, Aadhaar number and other details and search o Matched records will be displayed, one has to select the matched record and print the certificate (Certificate is already generated) o If certificate to be sent for correction select the matched record and click "Preview" button, Print and close the preview option, Then select the correction options display and Proceed. The Sakala website mentions the list of documents required for submitting your Khata registration application: Application in prescribed form Attested copy of the title deed Copy of Encumbrance Certificate (in form 15) for the past 10 years Conversion Certificate of the Land Conversion of the issued by the competent authority Survey sketch / Tippin copies Copies of the NOC from Town Planning Authority (BDA) for bifurcation of land (in case of land measurements less than the measurements in land conversion certificate) Click on images for sample Khata form and Khata certificate. What are the services that are provided under Survey and land Documents? What is Mutation service and what charges for applicable for the citizen? How to check status of application? Click on English radio button option for English certificates. How to Raise Application? Aadhar c. e-Janma (birth and death certificate) e. Ans: If the applicant do not have ration card then providing default "9999" number and search by name and avail the service. Ans: Sorry, there is no option to apply online for pension schemes, please apply by visiting nearest Nadakacheri office. e-swathu: marking of properties inside the Gramahana and outside the Gramathana 31. If you don't have Ration card number while applying enter 9999 as Ration card number and search 11. 2.00 Case worker 14 Manager - for scrutiny of mutation entries and endorsement 1.00 Manager 15 ARO – for verification and approving the endorsement / certificate 1.00 Others 16 Case worker – for dispatch of certificate to the applicant 1.00 Case worker Useful tips: There could be variations in the procedure mentioned because different ARO offices could work slightly differently. What actions shall be taken upon the rejected applications? 11. What is to be done by the applicant when the ration card is not available to avail the services under e-Kshana? How to check reason for rejection? Alienations: conversions of land from agriculture to non agriculture d. Khata Extracts 4. Information is also been mentioned in website. Ans: YES Aadhar Enrolment at AJSK is free of Cost. If you face any resistance, call the Sakala helpline 080-44554455. Photographs of the property or land The amount is RS 65/- fixed per each application, as of now only application requests are received. 14. 12. Is Aadhar services that are being issued under AJSK are of free of cost? 10. Ans: Yes Citizen obtain instantly below listed documents through Karnataka Land Records Image Retrieval System (e- library), in AJSK are as below. Others Services under AJSKS 33. Application can be raised by offline or online. A group of apartment owners from Ozone Evergreens, Bellandur Ward, have succeeded in using Sakala to get their Khatas registered. Ans: Caste Certificates/documents pertaining to the other departments are as below. What are the Bhoomi Online services provided in AJSK? 4. ID proof and Address Proof documents are mandatory for all certificates. Visit www.nadakacheri.karnataka.gov.in portal Under Important Links () tab Select Nadakacheri certificate verification option () Enter your acknowledgment number to view your certificate copy. Property documents b. How to apply for English certificate? Please login by entering 10 digit mobile number Under new request tab select service name for which you want certificate. Once submitted, contact the BBMP office after a few days to know the approval status. 13. 27. Land Conversions 30. All the ownership or any other changes in the RTCs are carried out through mutation as per KLR Act using the Land Records database. 11 E sketches: Sketch of the property for sale from one person to other person. Then collect the Khata Certificate and Khata Extract in your name.

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